

IQAC Meetings: Action Taken Report

Meeting held on 06/07/21

<u>Sr. No.</u>	<u>Resolution</u>	<u>Action Taken</u>
<u>1</u>	It is decided to collect the data for the Academic Calendar from both teaching and non-teaching staff to update it.	Data collected and Academic Calendar prepared.
<u>2</u>	Semester-wise teaching plan and Departmental Calendar and Time Table be submitted to IQAC.	Teachers prepared Teaching Plans and Time-Table
<u>3</u>	It is decided to submit an AQAR in time.	AQAR submitted in time.
<u>4</u>	It is resolved to organise online and offline seminars, workshops and Conferences.	Organised webinar on NEP
<u>5</u>	Annual Budget was discussed and resolved to present in the CDC and the JSM Management for the approval.	Budget presented in CDC and JSM Management and same approved and implemented.
<u>6</u>	It is decided to appoint the Class Teachers for the smooth functioning of the college.	Class-Teachers appointed that immensely helped to monitor students during online and offline classes.
<u>7</u>	It is decided to provide New Uniforms to the Non-Teaching staff.	New Uniforms provided to the Non-Teaching staff
<u>8</u>	It is resolved to give ample publicity by using both online and offline modes to increase the admissions.	A drive to promote admissions was conducted- Non-Teaching staff was sent to different villages to motivate students for the admission. Teachers were also involved who contacted students on phone. Social media was also used to promote admissions.