## Minutes of the Meeting held on 06/07/21

- 1. It is decided to collect the data for the Academic Calendar from both teaching and non-teaching staff to update it.
- 2. Semester wise teaching plan and Departmental Calendar and Time Table be submitted to IQAC.
- 3. A review of AQAR of the academic year 2019-20 was taken. It is decided to submit an AQAR in time.
- 4. Committees for the academic and administrative works constituted.
- 5. It is resolved to organise online and offline seminars, workshops and Conferences.
- 6. Annual Budget was discussed and resolved to present in the CDC and the JSM Management for the approval.
- 7. It is decided to appoint the Class Teachers for the smooth functioning of the college.
- 8. It is decided to provide New Uniforms to the Non-Teaching staff.
- 9. It is resolved to give ample publicity by using both online and offline modes to increase the admissions.
- 10. Meeting ended with the vote of thanks by Dr. G.R. Vishe.