

Infrastructure Maintenance Policy

For the maintenance of Infrastructure and Support Services the College has formulated a Policy. Keeping in mind the importance of Maintenance special care and prompt action is taken. The department heads inform the Principal about the maintenance work. The Principal takes an appropriate action and he reports the Maintenance work to the JSM Management. For more expensive work the college Principal takes the permission of the Management. Provision for maintenance is made in the Provisional Budget. For optimum utilisation of infrastructure facilities of classrooms may be provided on demand to Highschool and Junior College to conduct their exams; Seminar halls are may be provided on demand to Education department of Murbad Panchayat samiti to conduct their respective trainings .

1) Laboratories:

1. Time to time maintenance is done.
2. If there is a complaint related to maintenance, complaint is conveyed to the Principal.
3. Principal physically visits the labs and orders necessary maintenance through technician or related person.
4. The plumber and electrician are contacted frequently and announced for the work when required.
5. Bill is paid to the technicians or the workers.
6. Time to Time pest controlling and colouring is done.

2) Library:

1. Regularly opens at 8.00 a.m. to 5.00 p.m.
2. Cleanliness is maintained by the staff.
3. Librarian monitors whole activities of library.
4. Regular 'Issuing and Returning' of books after lectures get over.
5. Students as per their classes are allotted with days for library business.
6. Reading rooms are properly maintained.
7. For maintenance librarian lodges complaints, if any, to the Principal who after considering it, orders maintenance.
8. Electricians, Plumbers etc. are announced for the maintenance work.
9. Bills are paid as per rule/quotations by cash or cheque.

3) Sport / Gymkhana:

1. Students regularly visit Gymkhana for exercise or to play Carrom and Chess.
2. Ground is used for kho-kho, kabbaddi , cricket etc.

3. In rainy season grounds are cleaned up by the workers/labours.
4. Gymkhana opens from 9.00 a.m. to 4.00 p.m.
5. 'A Sport Committee' is appointed to look after the activities and functioning.
6. New sport equipments have been purchased when required.
7. Dead stock register is maintained.
8. Maintenance of equipments is done as and when required.

5) Classrooms:

1. Classrooms are allotted as per the student strength.
2. Time to time Maintenance is done.
3. Colouring, pest control etc have been done whenever required.
4. Electrician is announced whenever required.

6) Water Tanks:

1. Water Tanks are cleaned in regular intervals.
2. Maintenance is done in time.
3. Clean and safe drinking water is provided.
4. Plumber is called for repair whenever required .